

## WRWSD Board of Trustees Monday Meeting – 1/26/26

President Levermore called the meeting to order at 6:00pm.

**Roll Call:** Present: Dombroskie, Engle, Feil, Gruber, Harper, Levermore, Mgr. Wilkin, Supt. Wilson  
Absent: Armstrong was excused.

**Minutes:** A motion was made by Feil and seconded by Harper to approve the 1/10/26 minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

**President's Report (Levermore):**

- Trustee Dombroskie expressed his concerns about having a meeting in such extreme weather when there is nothing pressing to discuss. Safety should be our main concern especially for Mgr. Wilkin and Supt. Wilson. He would like to see the meeting moved up or postponed moving forward. President Levermore said that we are required to have two meetings per month and he wasn't sure that we could have it later in the week since the below freezing temperatures are only expected to get worse. It is up to each individual to decide if they can make it to the meeting and it is ok if they feel it is unsafe to attend. Mgr. Wilkin said that a 24-hour notice should be posted for the community if the meeting date and/or time is changed since it is a public meeting.
- President Levermore reminded everyone that it is the time of year when bogus emails are sent to Trustees asking for money seemingly from him or Treasurer Feil. He asked that they be deleted and if you are unsure of its source, please reach out to him.
- A 2026 through April 2027 calendar was sent to Trustees. It details the meeting dates each month. Mgr. Wilkin will post the calendar for the community.

**Treasurer's Report (Feil):**

- A motion was made to reinvest a CD that had matured. *See Motions & Resolutions below.*
- A motion was made to amend the budget. The revenue on CDs was not included in error. *See Motions & Resolutions below.*
- We are referring to the State Auditor to clarify a few other motions for the beginning of the year and if they are necessary since they are included in the previously approved 2026 operational budget.

**Manager and Plant Superintendent Report (Mgr. Wilkin/Supt. Wilson):**

- We are back on Lake Waynoka water except for the weekends. We deep cleaned and acid-washed the clear well and the GAC well. We removed 6" of debris which included manganese. These components will be on a regular maintenance schedule.
- Due to the current sub-zero weather, we have a few things frozen at the plant and working to unthaw them.
- We installed a SCADA system which electronically monitors and controls processes enabling remote supervision and data collection. We came in under budget and it is saving the crew time since they no longer have to perform manual entries. Supt. Wilson is exploring new technology, including AI, to keep our plant updated.
- There have been no grinder pump permits issued for 2026. There are a few home remodels but those already have a grinder pump and water/sewer taps installed. Any other new homes currently being built were approved in 2025.
- Mgr. Wilkin thanked Trustee Gruber for passing along information from Representative Dave Taylor about financial appropriations for updating and increasing water and sewer infrastructure. We have applied for a two-million dollar grant from Rep Taylor to help with the second clarifier purchase and our plant expansion. We are reaching out to OPWC (Ohio Public Works Commission) to see what additional grants and/or low-interest loans they may have available to help with our plant renovation.
- Congratulations to Kevin Mason for passing his Class 1 Operator exam. He plans on continuing his education.
- Congratulations to Supt. Greg Wilson for passing his Class 4 Operator exam.
- Supt Wilson reported that he has a great staff right now. All evaluations and expectations have been completed. He asked the Board to discuss and explore ways to retain employees and keep morale high so we don't lose them to other municipalities.
- We were under 4% water loss for the month of December.
- The number of grinder pumps service calls were down. The QR code system is working great. When on a service call, the staff can see what past issues were and what work was completed.
- Mgr. Wilkin thanked two WRWSD employees for helping the WPOA maintenance crew with snow plowing during the recent snow storm.
- We received a quote for logging of WRWSD back property. Several trees will be removed from around the reservoir to reduce the amount of debris falling into it. Mgr. Wilkin would like the revenue to help pay for

reservoir dredging. We are looking at possibly renting a long arm dredger to dredge from the shoreline and are also exploring other dredging options and technologies. We will present more information to the Board after we gather more details. We will be working closely with the EPA during this project.

- DLZ is focusing its efforts on a second clarifier. In addition, Supt. Wilson continues to look at the most efficient and cost-effective options for updating the plant that will also fit into the expansion. We will be applying for a bulk chemical feeding permit and a second water tower permit this year.

**Old Business:** The permit questionnaire was adjusted so the points match correctly.

**New Business:** None

**Motions and Resolutions:**

- Motion #2026-01 was made by Feil and seconded by Harper to reinvest CD#700700867 that matured on 1/23/26 at First State Bank for 7 months at a rate of 3.5 APY. A roll call vote was taken and the motion passed unanimously.
- Motion #2026-02 was made by Feil and seconded by Gruber to amend 2025-34 (2025 WRWSD Budget Amendment) as follows: Total Income Amended Amount: \$2,530,471.01 and Total Expenses Amended Amount \$2,096,849.91. A roll call vote was taken and the motion passed unanimously.

**Board Member Concerns:** None

**Adjournment:** The motion to adjourn was made by Harper and seconded by Feil. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:11pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary